

**fun
palaces**

ACCESSIBILITY

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- Produce large print versions of all materials, offer different background colours.
- Avoid cluttered designs, use good contrast, and keep text short and simple.
- Add image descriptions to key images on websites for screen readers.

Auditory Access:

- Provide a hearing loop if possible, or borrow one for the event.
- Consider involving a local BSL (British Sign Language) student to interpret or teach simple signs.
- Keep background noise low in key areas to make it easier for conversations.
- Use captions for videos – YouTube has a simple closed captioning tool.

Tactile Access:

- Include activities that involve touch or are multisensory.
- Think about sensory gardens, tactile crafts, or hands-on activities.
- Consider a variety of textures, surfaces, and materials for different sensory needs.

Cognitive Access:

- Use simple, clear instructions and easy-to-read language.
- Avoid jargon and keep things visual where possible.

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- Consider reminiscence games, sensory activities, or straightforward creative tasks for older people, those with dementia, or people who have a learning disability.

Support Workers and Helpers:

- Make sure support workers, carers/PAs, or family members feel welcome.
- Get advice from local groups like Mencap, Age UK, or disability organisations. Or [arrange a chat with our Access Consultant, Faith](#).
- Ask around your networks for occupational therapists, SEN teachers, or health professionals who might help with planning or on the day.

Travel and Transport:

- Think about how people will get to your Fun Palace. Is the venue near public transport? Are there clear directions, drop-off points, or parking spaces?
- Could a local volunteer offer lifts for those who find public transport difficult?

A little planning goes a long way. Fun Palaces are about making with rather than for, and including everyone makes all the difference.

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Some helpful resources:

- [Easy Read Poster & guidelines](#)
- [Ideas for people with Dementia](#)
- [Making a Sensory Garden - Annie Bannister](#)
- [Communicating with people with a learning disability - Mencap](#)
- [‘Five Top Tips for Making a Fun Palace With and For Older People’ - Age UK](#)
- [Events Checklist: disability and access - Creative Lives](#)
- [Font types and sizes guide - Sensory Trust](#)
- [Image descriptions/‘alt’ tags](#)
- [YouTube captioning instructions](#)