***Your name*** *Your address*

***Name of MP, Councillor, Welsh Assembly Member or Member of Scottish Parliament*** *MP, Councillor, WA, MSP address*

*Insert date*

Dear ***add MP, Councillor, Welsh Assembly Member, Member of Scottish Parliament name***

**Invitation to *insert full name of Fun Place here***

I am writing to you as a local constituent, and the Maker of *insert Fun Palace name here*, to invite you to visit us during the weekend of the 3 & 4 October 2020, *insert specific date and time if you have them.*

*Name of Fun Palace* has been created by our local community and includes events including *insert event details.*

*Name of Fun Palace* is part of *Fun Palaces 2020*, a free, UK-and-worldwide campaign for culture at the heart of community and community at the heart of culture with a weekend of events each October. Each Fun Palace celebrates the unique skills and passions of local people – run by, for and with the local community. Since 2014 a total of 1758 Fun Palaces across the world have been made by 40,000 local people (‘Makers’) with over 560,000 people taking part.

This year will be the seventh Fun Palaces weekend and takes place on 3 & 4 October.

Fun Palaces create events that bring together arts, science, craft, tech, digital, heritage and sports activities – but above all PEOPLE – to work together, create together, have FUN together, and in doing so, contribute to our own communities, from the grassroots up.

We would be delighted if you would come and see what we have achieved, join in and support our aim of celebrating community at the heart of culture.

Yours sincerely,

*Insert your name*